



Volunteer Roles

1. **Council Member**-Each Overnight Host Church has a volunteer who serves on the WSN Council. This important team ensures the program is providing "a temporary, safe shelter" where guests can receive "rest, meals and connection during the winter months." Council members are on call overnight in case of emergency.

2. **Volunteer Coordinator (VC)**-The Volunteer Coordinator is the primary liaison between the Administrator and the volunteers for his/her church. Each host night the Administrator provides guest information to the VC so that the church is prepared to serve the guests. The VC is responsible for communicating host night information to the Administrator after each shelter night.



3. **Set-up Crew**-The Set-up Crew is typically made up of 4 or more people and is responsible for preparing for the guests each host night. The Set-up Crew organizes the space for guests to sleep as well as for dinner to be served. This team volunteers the afternoon before the WSN guests arrive at 6:00 pm.

4. **Meal Hosts**-This important team can be divided into three groups based on the meal they help provide: **Dinner; Sack lunch; and Continental Breakfast.**

a. **The Dinner Team** consists of 3-5 people who prepare a hot dinner meal at home and then bring it to the church the night of hosting. Dinner volunteers should prepare enough food for 40 people plus a few volunteers. Guests are blessed when Dinner Team volunteers stay and eat with them.

b. **The Sack Lunch Team** organizes the food necessary for our guests to make a sack lunch for the following day. Lunch items can be dropped off before 6:00 pm on the night of hosting. Two-three people usually serve on this team.

c. **The Continental Breakfast Team** provides easy to eat breakfast items for the WSN guests. Breakfast items can be dropped off during the host night. Two-three people usually serve on this team.



5. **Evening Hosts**-The Evening Host team can be comprised of 2 or more people. They serve from 6:00-8:00 pm. Their job is to make the environment of the shelter as home-like as possible. Whether helping a family find mats to sleep on or playing a game with kids, this team is all about hospitality.
6. **Overnight Hosts**-The Overnight Host team consists of 2-8 people based on the church's needs. This team is responsible for spending the night with the guests to provide security and support. Men and women should make up this team. Overnight hosts usually serve from 8:00 pm until 7:00 am.
7. **Clean-up Crew**-Following a great host night, the Clean-up Crew arrives at 7:00 am. They sanitize the mats as well as place the linens into bags for the Laundry Team. This team is responsible for preparing the room for everyday use. Four or more people make up the Clean-up Crew.
8. **Laundry Team**-This team takes the blankets and towels used during a host night and washes them for use the next week. Two or more people can make up the Laundry Team. The more the merrier!
9. **Supply Team**-Lots of details go into a great host night. The Supply Team prepares for these details. Checking for clean linens, collecting sample size toiletry items, and gathering hospitality items (e.g. coloring books, toys, crafts, paper products) are all tasks of the Supply Team. Two or more people are needed to make sure the details are covered each week.

